

# EXPORTING FROM **LED Imaging**

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UPLOAD GUIDE

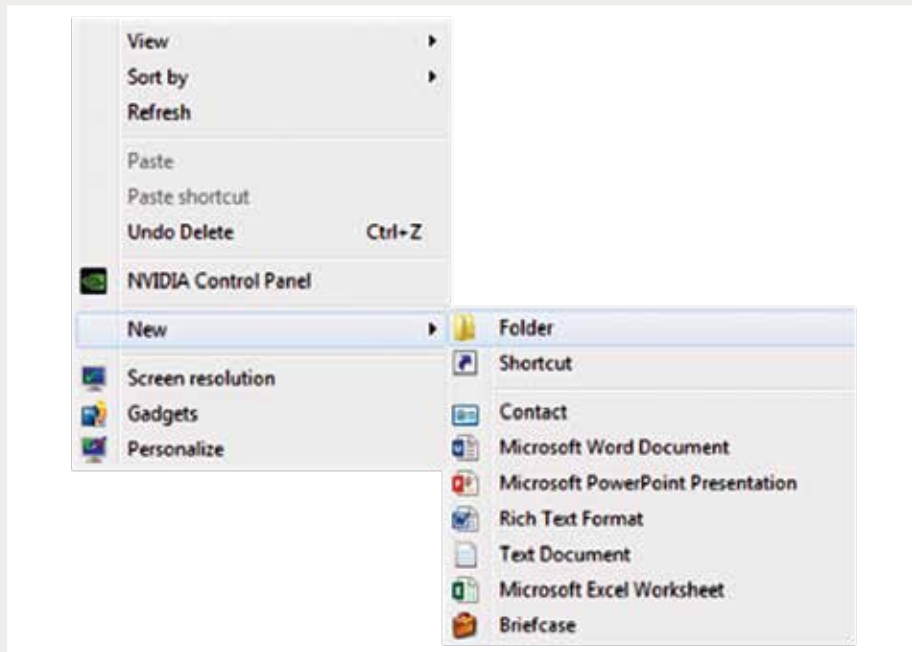


**GLIDEWELL  
LABORATORIES**

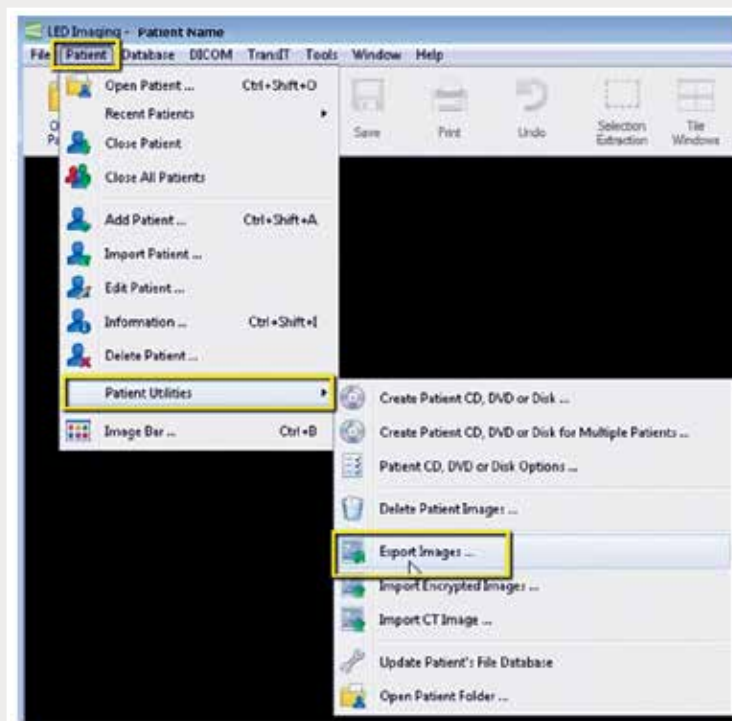
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866-497-3692 • [glidewelldental.com](http://glidewelldental.com)

Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.



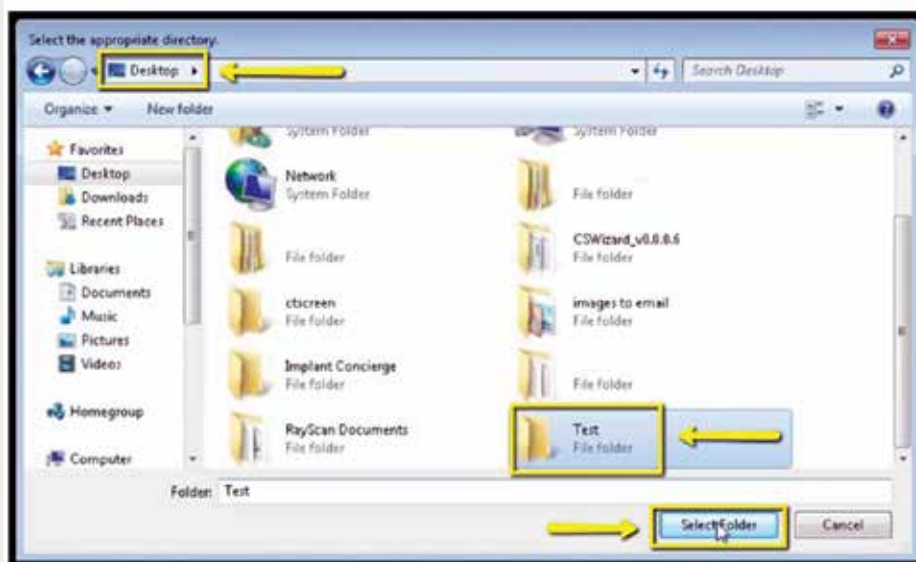
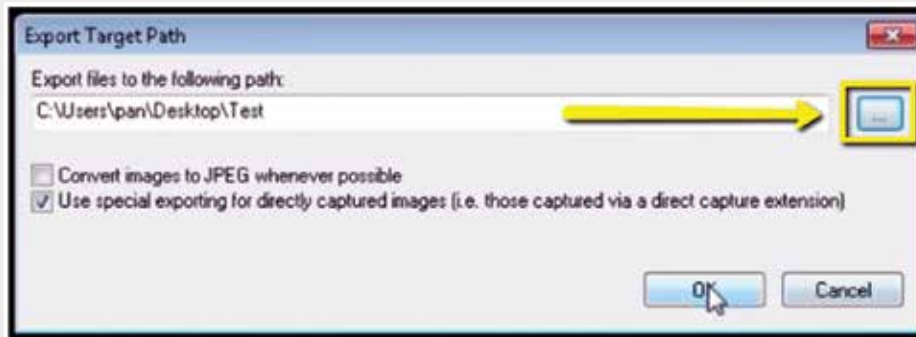
Step 1: Right-click on an empty space on your desktop to create a new folder ("New" → "Folder"). Type in the patient name and click "Enter".



Step 2: From the database, click on "Patient" → "Patient Utilities" → "Export Images".

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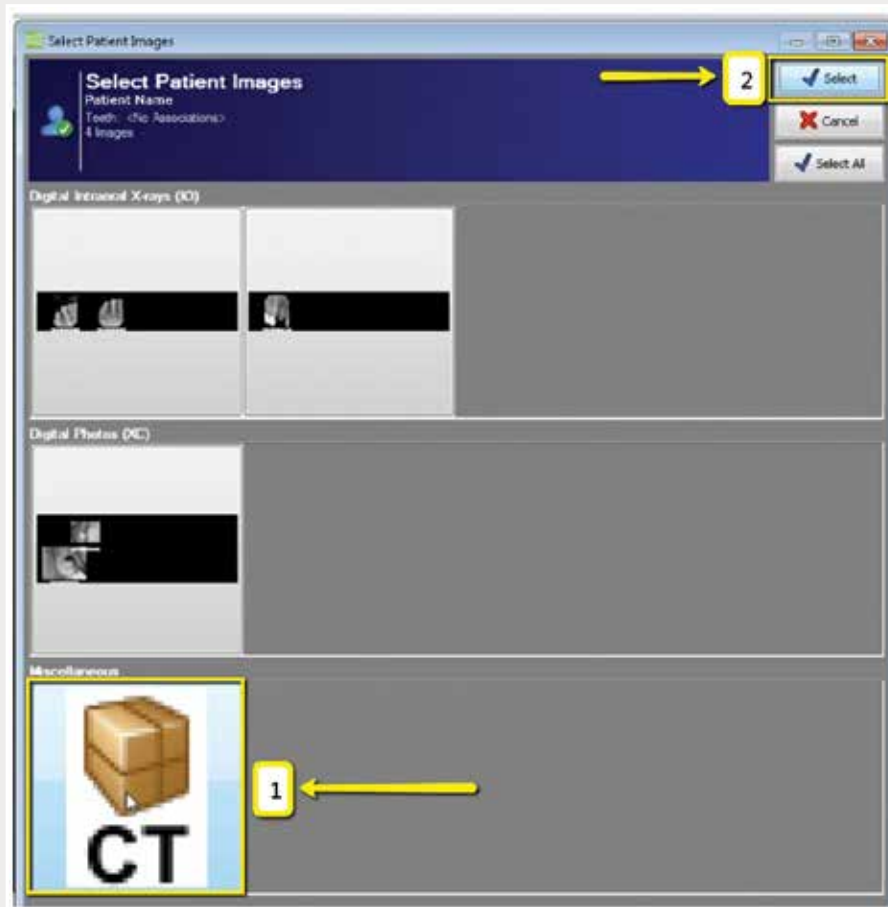


Step 3: Click the “...” button and select the newly created folder of the patient on your desktop.

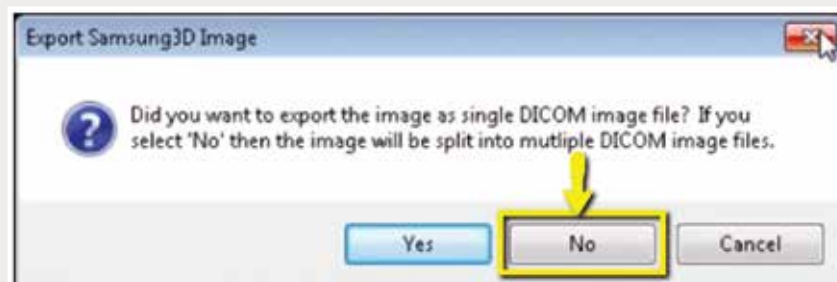


Step 4: **Uncheck** “Convert images to JPEG whenever possible”, but **check** “Use special exporting for directly captured images”, then click “OK”.

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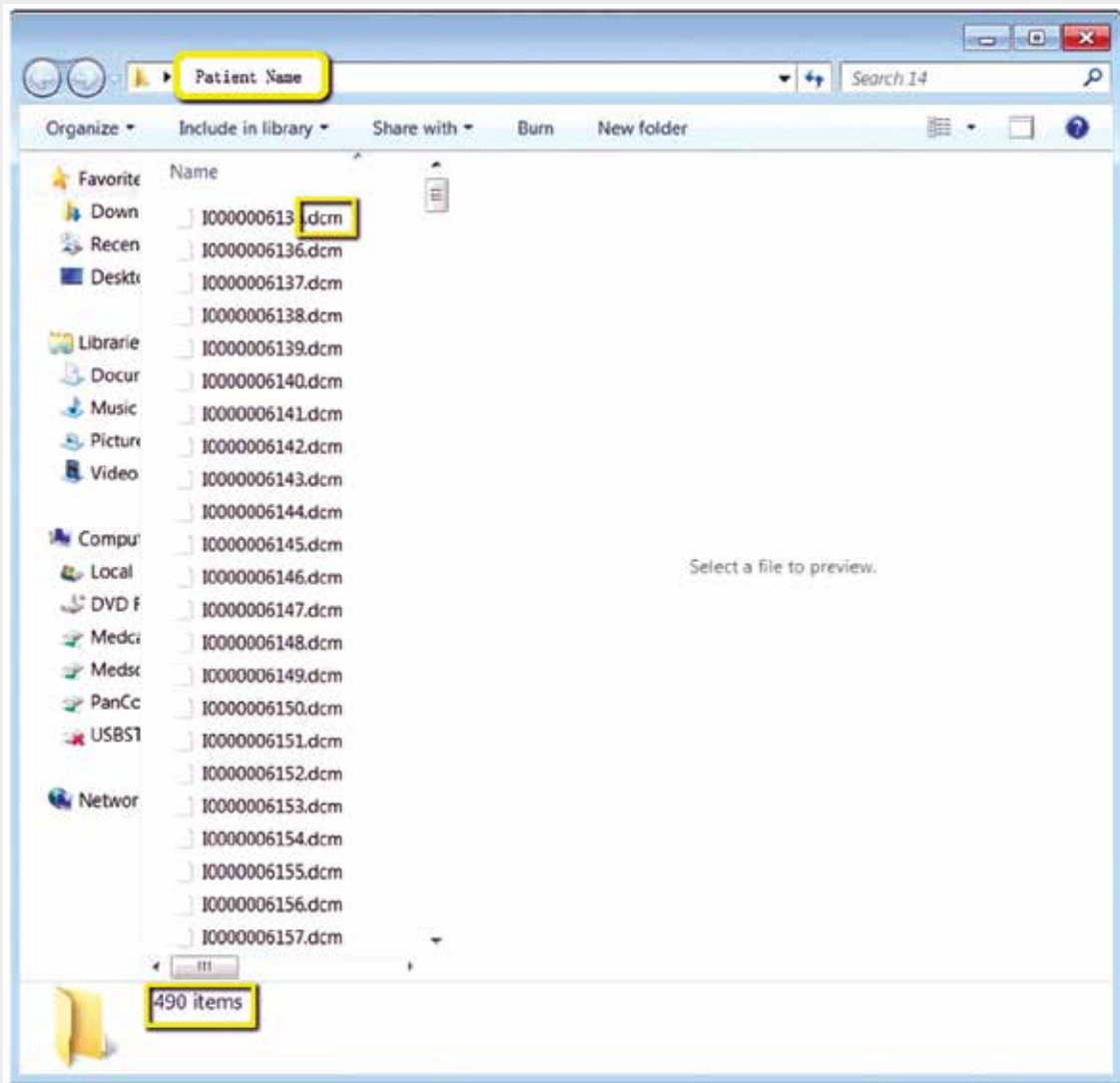


Step 5: When a new window appears, click the CT scan, then click "Select".



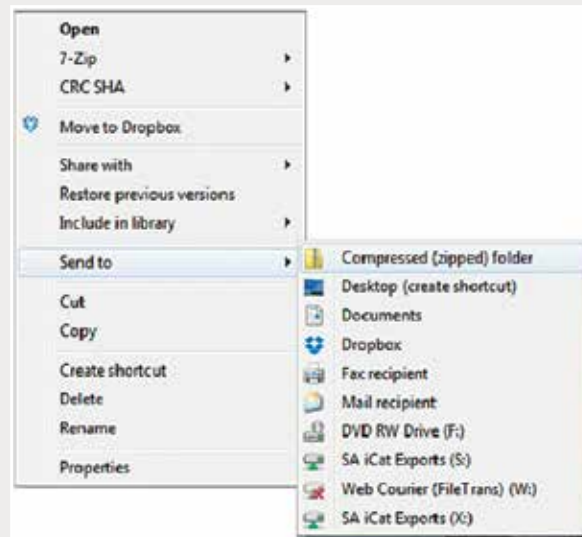
Step 6: A final window will appear. Click "No" to the option of exporting as a single DICOM image file; the image should be exported as a multi-file DICOM.

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Step 7: Go to the patient's folder and confirm the .dcm files were exported correctly (there should be several hundred files).

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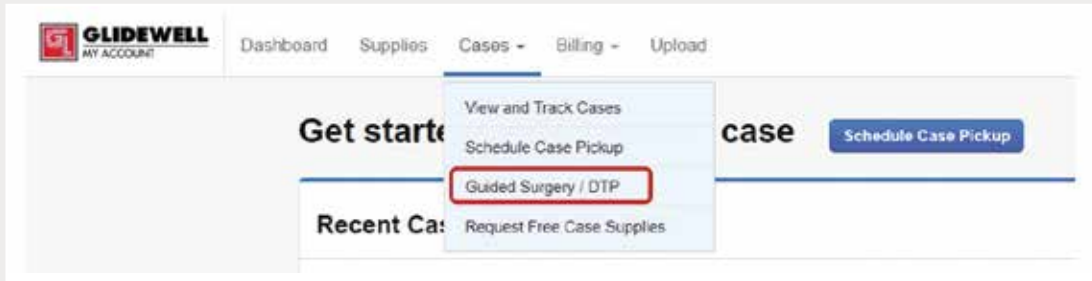
*Step 8: Return to your desktop and right-click on the patient's folder to send to a compressed folder ("Send to" → "Compressed (zipped) folder"). A duplicate folder will be created with either a zipper or a blue "Z". Note: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., "Patient Scan" and "Dental Scan").*

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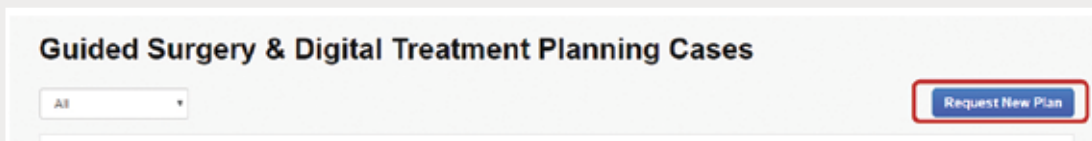


*Step 9: Upload your case on [glidewelldental.com](http://glidewelldental.com), then click and log in to "My Account". Note: Use Google Chrome when uploading your case; additionally, if you do not have an account, please contact us and we will set it up for you. Your scan can also be sent on a disc or USB drive via standard shipping methods if digital upload is not possible.*

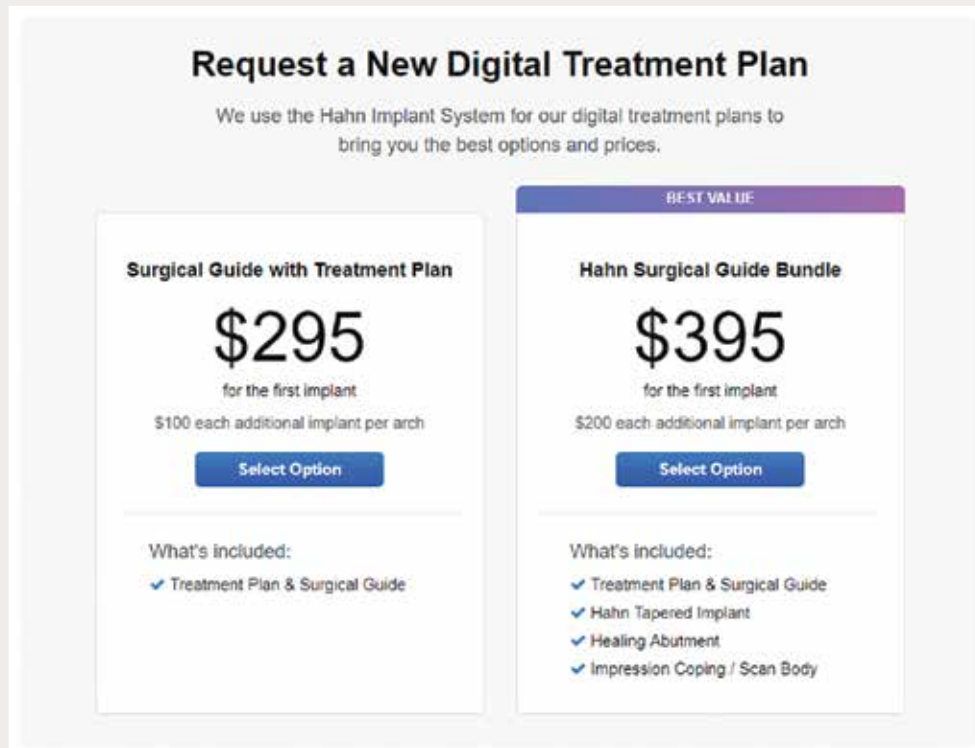
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Step 10: Select “Cases” → “Guided Surgery/DTP”.



Step 11: Select “Request New Plan”.



Step 12: Select desired package.